



Exhibitor Information

We are delighted that you are considering exhibiting at our upcoming conference. Below you will find some information about exhibits. We want to make sure you know what you get, have all the dates you need, and understand the process. Please let us know if you have any questions.

Exhibit Space and Amenities

Table: 8-foot table, tablecloth, and one chair on the side of the table (note: tables will be against the wall)

Central Location: Second-floor atrium, outside conference rooms

Traffic: High visibility and integration with conference traffic

Signage: Tabletop signs only

Electricity: Limited (upon request only)

Wifi: Public wifi, with a high-speed upgrade available

Dates and Times

Exhibit Hours

Friday 10:00 am – 6:00 pm

Saturday 10:00 am – 6:00 pm

Setup

Two-day: Friday 7:30 – 10:00 am

Friday one-day: Friday 7:30 – 10:00 am

Saturday one-day: Saturday 7:30 – 10:00 am

Breakdown

Two-day: Saturday 6:00 – 8:00 pm

Friday one-day: Friday 6:00 – 8:00 pm

Saturday one-day: Saturday 6:00 – 8:00 pm

Reservations: Prior to October 14

Final Payment Deadline: October 14

Conference Materials Print Deadline: October 15

Just in Case

In the case of emergency, all cancellations need to be made by September 14 to receive a full refund, minus a 10% administrative fee. Cancellations made by after September 14 but before October 14 receive a 50% refund. Once our materials go to press on October 15, no refunds will be possible.

Keeping Things Safe and Sound

Overnight Storage: A locked room will be available to place your exhibit table items. Please take valuables.

Legal Claims: Exhibitors waive all claims against the BDA and the Hyatt for lost or stolen items.

Diverse Products: We will strive for a well-balanced mix of offerings.

Current Exhibitors: www.biodynamics.com/conference/our-sponsors.

Helpful Info

Parking, Rooms, and Food

Daily Parking: \$12 (discount for Hyatt guests)

Room Blocks: www.biodynamics.com/conference/lodging

Lunch and Snacks: Included

Additional Meals: www.biodynamics.com/conference/rates

Shipping

Fee for shipping to the Hyatt will be based on weight of shipment. Please let us know if you plan to ship any materials.

Questions?

Contact: Rebecca Briggs at rebecca@biodynamics.com or (262) 649-9212 x3.

Conference Overview: www.biodynamics.com/conference

Signature: _____

Print Name: _____

Company: _____ Date: _____