



Job Announcement: Project Director for Yggdrasil Land Foundation

April 23, 2008

Summary

Yggdrasil Land Foundation is accepting applications for a part-time Project Director. Responsibilities include: identification, fund raising, and purchase of agricultural land in Southeastern Wisconsin; development of PR and fundraising material for YLF including a website and an informational brochure; work toward Land Trust Alliance accreditation process; and interaction and involvement with Yggdrasil's current farms. The Project Director reports to the President of the Yggdrasil Board of Trustees and will work closely with the Board on a variety of projects to further the mission of Yggdrasil Land Foundation.

About Yggdrasil Land Foundation

Yggdrasil Land Foundation is a national agricultural land trust that preserves organic and biodynamic farmland threatened by development. It currently holds four farm properties: two in Wisconsin, one in California, and one in New Hampshire. The mission of Yggdrasil is to receive land and hold conservation easements. Its purpose is to steward the healthy use of land, to encourage biodynamic and related agricultural practices, to further the vocation of farming, and to promote the renewal of the living earth as a foundation of community. Its aim is to partner with farmers to heal and renew the land rather than lock it away protected forever. Yggdrasil has a long-term vision for land, farming, and community that aims to protect significant amounts of land for future generations. Please refer to our website at www.ylffoundation.org

Duties

Lease & Project management

- Managing communications with the projects
- Responding to new inquiries and requests

Public Activities

- Managing memberships with Land Trust Alliance, Gathering Waters and Equity Trust
- Participation in events

Legal

- Special issues
- Contracts, agreements, and lease development
- Consultation on issues
- Compliance with LTA standards

Fundraising

- Donors relationships
- Solicitation
- Grant writing
- Donor research

The successful candidate will have:

- An interest in agriculture, land, farming, and conservation issues.
- Familiarity with PC, including skills in Microsoft Office, and e-mail applications; Desktop publishing skills preferred.
- Excellent organizational, systems thinking, and administrative skills with attention to detail.
- Ability to understand “big picture”.
- Excellent oral and written communication skills; Fluency in oral and written English required.
- Ability to meet deadlines and complete tasks in a timely manner.
- Ability to work independently, and as part of a team.
- The ability to solve problems creatively.
- Strong client skills, will be service oriented, and will understand Yggdrasil’s mission.
- Good capacity to keep documentation and files organized.
- Interest in participating in a developing national not for profit, charitable organization
- Some basic administrative experience.
- Sensitivity to fundraising and resource development opportunities.

Compensation

Yggdrasil is offering \$35,000 for a 9 month contract “part-time” position. There will also be \$5,000 available for miscellaneous expenses (phone, e-mail, mileage, etc.) and travel. It is expected that the Project Director would work from a home office in the Southeastern Wisconsin region. Yggdrasil is not offering health or retirement benefits.

Application Process

Please submit your resume via email to info@yfoundation.org by May 16th 2008

To be considered for this position you must submit a cover letter that answers the following questions:

1. Why do you want to work for Yggdrasil Land Foundation
2. Why are you a good match for the position?

Yggdrasil Land Foundation is an equal opportunity employer; candidates representing a diversity of backgrounds are encouraged to apply.

For more information, please contact:

Yggdrasil Land Foundation
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