



Farm and Education Program Lead Position Overview

Alternative titles: Farm Manager, Education Program Leader, Co-Director

Statement of Purpose: provide a space and opportunity for transformational experiences for visitors, through experiential learning on the land that empowers, while increasing perspective, awareness and gratitude.

Position Overview: The Farm and Education Program Leader is a critical team member, collaborating in the daily management of the farm, as well as experiential education programs. This team leader has a passion and ability for connecting people to the land and history, and brings experience in nature based education, natural craft, diversified organic gardening and/or farming.

Areas of Responsibility:

Daily farm management: Collaborate with Staff in daily farm maintenance, chores, and projects.

- Participate in rotating chore responsibilities, as well as helping to modify chore routines to meet seasonal needs of animals, gardens, and programs.
- Collaborate with Staff to prioritize larger projects (such as: fencing, planting, or barn mucking).

Education program leadership: Collaborate with Director and Staff in the facilitation of programs for a range of ages, as well as monthly/seasonal events.

- Work with Director to coordinate programs and communicate with teachers and school administrators.
- Organize materials and projects in order for small and large group activities to be successful.
- Work with Director to facilitate debrief meetings and evaluations after programs. Setup or modify systems to address feedback.

Visitor and volunteer engagement: Maintain a welcoming environment and manage volunteers.

- Train new or returning part time or full time staff, volunteers, and adult chaperones in all necessary age appropriate information and protocols.
- Engage people in our daily work and preserve a welcoming culture within Staff and through the maintenance of the site.
- Coordinate age appropriate projects and activities that are purposeful and achievable.

Food preparation and preservation: Co-management of food production.

- Plan, harvest, and process garden produce, herbs, and medicinals for use in the kitchen, preservation, or sale.
- Collaborate in seasonal menu development for visitors and program participants.

This job description cannot encompass the full spectrum of the job as other duties will undoubtedly arise and every person brings unique aspects. As the position and work naturally evolves there will be opportunity for the scope of the job description to be collaboratively revisited.



Attributes, skills, knowledge, and abilities:

- Excellent communicator – verbal and written. Aptitude in speaking in front of groups.
- Passion for farming, homesteading, history, traditional crafts and/or sustainable living practices.
- Great organizational skills. Ability to effectively balance a number of projects while staying flexible with weather conditions, programs, staff, etc.
- Strong interpersonal and customer service skills.
- Ability and desire to work with diverse groups. Ability to handle and mediate conflict on occasion.
- Helpful, but not essential:
 - Experience or interest in biodynamic farming.
 - Experience in building community and donors through events, social media, and other outreach.
 - Experience in grant writing and/or grant management.

Certificates, Licenses, and Experience:

- 2+ years of experience in either classroom or outdoor educational leadership.
- 2+ years of experience preferred in gardening, farming, or managing livestock, all organically.
- Must pass federal background check.
- Current driver's license.
- Proficiency in word processing, spreadsheets, and email communications.
- Bilingual in Spanish preferred.
- Maintain current CPR/First aid certificate (onsite training available)
- Maintain OR food handlers license (onsite training available)

General Working Conditions:

Work is mainly performed outside, in all weather conditions, either alone, with other GCF&HS Staff, or with program participants or visitors. Work regularly involves prolonged periods of standing or walking around the 20 acre property, with periods of moderate to heavy manual labor, including bending, reaching, squatting, crawling, stooping, and the use of hands, arms, fingers. Lifting of up to 50 pounds is common. Availability on some evenings and weekends will be necessary.

Position is Full-time and reports to the Director.

We are an equal opportunity employer and do not discriminate based on race, ethnicity, color, assigned or identified gender, ability, sexual orientation, religion, place of origin, etc.

To apply:

Please send cover letter and resume along with 3 references to: adam@geercrest.org by May 5, 2019.