



Churchtown Dairy

MEDICINAL GARDEN GARDEN STEWARD Job Description

At Churchtown Dairy we have two acres of land dedicated to the Medicinal Gardens. Visitors are invited to stroll the grounds while appreciating the beauty and energy of these healing plants. Once harvested, we use the plants to produce a variety of extracts and products including hydrosols, infused oils, teas, and culinary herbs.

The Garden Steward will work side by side with the Head Medicinal Gardener, being involved in all aspects of planting, nurturing, and harvesting the gardens as well as the processing and distribution of medicinal products, and overseeing a small team of seasonal gardening assistants. The Garden Steward will be trained in all aspects of biodynamic gardening with the goal of eventually taking on the role of Head Medicinal Gardener for Churchtown Dairy.

The Garden Steward must:

- Love plants and have experience cultivating medicinal plants.
- Have at least 5 years of gardening experience including greenhouse propagation.
- Be committed to biodynamic farming and regenerative practices.
- Have experience with organic farming and capable of maintaining our “USDA Organic” and “Demeter” status.
- Be a clear and patient communicator, both verbally and in writing.
- Create a cohesive team spirit.
- Be organized, both in the short and long term.
- Have a strong working knowledge of the tools, machinery and irrigation systems used for gardening on this scale.
- Have a comprehensive knowledge of technology including email, the G Suite (or comparable software), and the Adobe Suite (or comparable image editing software)
- Have experience successfully managing a team of at least 5 individuals.
- Understand that the Medicinal Gardens are one part of the larger Churchtown Dairy organism. Be dedicated to the mission of churchtown dairy and use this mission as a guide when making decisions. They must also actively be involved in the maintenance and evolution of the mission.

Year One Responsibilities:

- The work covers all aspects of garden work: greenhouse growing; garden preparation, planting and maintenance; harvesting; winter beds preparation; and the processing of harvested plants (Drying and extracts making)
- Day-to-day:
 - Greenhouses - assisting with all steps of growing seedlings including watering and specialized care.
 - Gardens - planting, weeding, mulching and other upkeep; also harvesting, drying, garbling and storing plant materials
- Learning the way the gardens are run, decisions are made and what considerations are taken in.
- Cleaning the greenhouse, workshop and other work facilities on a regular basis, as well as all tools and equipment used by the gardening team on a regular basis.
- Participate in the 7-day process of extract making
- Other work relating to this position as assigned by the Head Medicinal Gardener.

Qualifications:

- Able to work long hours in extreme weather (heat, sun, wind, etc.) with times of physical exertion as the job demands.
- Willing and able to work as part of a team.
- Able to lift 50 pounds repeatedly.
- Able to stand for long periods of time.
- This is a labor intensive position.
- *We know it's impossible to convey every single task for a particular job in a single job post. Our hope is that as we work together we can use this job as a starting point so that your role can evolve over time and we can adjust your job description accordingly.*

Compensation:

This is a full time position working 40-50 hours a week. Compensation for the position is based on experience, with fully paid medical benefits, generous PTO, retirement planning after 1 year, and a 25% discount on all goods in the Farm Store.

Apply:

If this position sounds interesting to you, please forward a COVER LETTER and RESUME to our Head of People & Culture: jeremy@churchtowndairy.org with "Garden Steward" in the subject line. We look forward to hearing from you.